

SACLA 2017



Minutes of the SACLA 2017 Annual General Meeting held on 4 July 2017 at Valley Lodge, Magaliesburg

Present

2017 Chair: Estelle Taylor (NWU)

2016 chair: Linda Marshall (UP)

2018 chair: Lisa Seymour (UCT)

Andre Calitz (NMU)

Trudie Benadé (NWU)

Romeo Botes (NWU)

Susan Campher (NWU)

Carina de Villiers (UP)

Günther Drevin (NWU)

Lynette Drevin (NWU)

Sibusisiwe Dube (UCT)

Henry Foulds (NWU)

Jeán Greyling (NMU)

Desmond Govender (UKZN)

Irene Govender (UKZN)

Stephan Jamieson (UCT)

Petri Jooste (NWU)

Bennet Kankuzi (NWU)

Dimitri Keykaan (NWU)

Eduan Kotzé (UFS)

Jan Kroeze (UNISA)

Wai Sze (Grace) Leung (UJ)

Janet Liebenberg (NWU)

Katherine Malan (UNISA)

Thipe Modipa (UL)

Kauna Mufeti (U of Namibia)

Colin Pilkington (UNISA)

Erica Pretorius (UJ)

Henk Pretorius (UP)

Linda Redelinghuys (NWU)

Aslam Safla (UCT)

Dirk Snyman (NWU)

Hussein Suleman (UCT)

Kobus van Aswegen (NWU)

Jean-Paul van Bell (UCT)

Maureen van den Bergh (UJ)

Ronell van der Merwe (UNISA)

Henri van Rensburg (NWU)

Johan Vorster (Monash - SA)

Apologies

Stefan Gruner (UP)

1. Welcome

The chair, Estelle Taylor, welcomed everyone and thanked all for attending.

2. Approval of the 2016 AGM minutes held on 6 July 2016

Lisa Seymour asked for one university affiliation correction.

Andre Calitz approved the minutes and this was seconded by Lynette Drevin.

3. Chair's report

Estelle Taylor thanked all staff at NWU for work on the conference as well as for all reviewers. The paper submission process had gone well. 63 papers had been received and 40 had been accepted for publication in either CCIS or the proceedings. Also the HOD workshop went well.

Future SACLA conferences were confirmed:

- a. 2018 – UCT (Lisa Seymour)
- b. 2019 – UNISA (Mac van der Merwe)
- c. 2020 – Rhodes
- d. 2021 – UJ

Andre agreed to confirm names of chairs for 2020 and 2021.

4. Finances

- a. Funders. IITPSA, SAP, Oracle and IBM each had committed to sponsor R30 000. AdaptIT committed R10 000. Payments were still coming in. NWU had given seed money of approx. R68 000. XL Millenium had helped reduced costs by negotiated substantially reduced fees for Valley Lodge.
- b. Reserve funding – Current SACLA has R10000 in the SAICSIT account; R30000 seed money still with Wits and R30000 seed money with NWU. NWU will pay back seed money after the conference and hopes to have profit of R30 000 to add to the reserve funding. This will allow the seed money to be increased to R60 00 to allow universities to pay venue deposits which tend to be around this amount.
- c. Susan Campher presented the preliminary financial report (attached).

5. Publication of the proceedings.

Estelle spoke to the two publications options.

- a. The non-Springer SACLA proceedings for 2017 had been distributed on flash drives. With the CCIS abstracts. Janet (publication chair) mentioned that these proceedings were reformatted not to look like a Springer book series.
- b. The CCIS papers need to be revised based on feedback at the conference and authors need to ensure that all the Springer formatting guidelines are followed. NWU would fund the Word to LaTeX conversion. But authors were requested to please send these earlier than the deadline to allow for the conversion.
- c. Stefan had suggested that this year's and prior years' SACLA proceedings (not CCIS papers) be given greater visibility and be uploaded to ResearchGate in a SACLA space. This suggestion was proposed. Jan Kroeze seconded by Romeo Botes supported this.

6. Website.

There were complaints that the website style was out of date. Andre noted that the intension was to convert this to WordPress and add more SACLA content and documentation.

7. IITPSA.

Estelle noted that IITPSA would like to visit universities and promote the institute to students so if academics could please contact them.

8. Constitution.

Estelle explained the current executive committee structure in the constitution.

- a. She noted that Stefan Gruner has taken on the role of the SACLA publication chair reporting into the executive. His main role is editor of the CCIS in the Springer publication. The proposal was that the constitution be changed to note this. This was supported by Janet Liebenberg and seconded by Wai Sze (Grace) Leung.
- b. Estelle noted that Andre Calitz, investigated opening an ABSA account for SACLA. ABSA requires three semi-permanent people in roles of chair, secretary and treasurer to open an account. Currently the constitution only allows for 2, the treasurer and secretary. The chair is an annual rotating role. The proposal was to suggest changing the constitution and nominate a SACLA chair and a rotating Conference chair. This proposal was supported by Gunther Drevin and seconded by Andre Calitz.

9. Executive Members

Estelle called for nominations for the new SACLA chair role. Only nominations for Andre were received so he was appointed.

- a. Estelle noted that Lisa has two roles (conference chair and secretary) and would prefer that the secretary post be filled. The suggestion was to nominate a secretary. Linda Marshall (UP) was nominated by Andre Calitz. The nomination was supported by Katherine Malan. There was no other nominations and so she was appointed.

- b. Estelle called for nominations for the treasurer position as Andre Calitz had now changed his role to chair. Susan Campher (NWU) was nominated by Andre Calitz, supported by Estelle. There was no other nominations and so she was appointed.

10. SACLA documentation

Lisa had produced a list of computing departments with URLs listing computing lecturers which we planned to place on the SACLA website. Estelle asked all to check their URLs.

11. SACAB

Andre noted that Andre Calitz and Linda Marshall are currently on SACAB and therefore would remain on SACAB as the two representatives from SACLA. Noted that Carina de Villiers is a HOD representative on SACAB.

12. Closing

Carina thanked Estelle and her team for all their hard work, a great venue and good finances.